

The director of the Early Childhood Education and Care Center (ECEC) should submit this report to the conference office of education by September 30 of each year. This report should include data for each age group served by the center. **(Accompanies PPGM 5126 S)**

**Union:** \_\_\_\_\_ **Conference:** \_\_\_\_\_

**CENTER INFORMATION**

1. Name of Center \_\_\_\_\_

2. Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

3. Telephone ( ) \_\_\_\_\_ FAX ( ) \_\_\_\_\_ E-mail \_\_\_\_\_

4. Director First Name \_\_\_\_\_ Last Name \_\_\_\_\_

5. Type of Center \* (check)  Infant  Toddler  Pre-School and Child Care  Child Care only  A.M. Pre-School Only  
 Pre-Kindergarten  Pre-Kindergarten/ Kindergarten Mixed  Kindergarten  Before & After School Care  
 School-Age Summer Program

6. \*Size of Center Licensed Capacity \_\_\_\_\_ Part-time clients \_\_\_\_\_ Full-time clients \_\_\_\_\_ Full-time equivalent \_\_\_\_\_

**OPENING REPORT**

7. Enrollment Total as of (date) \_\_\_\_\_ 6 wks - 12 mths

12 mths - 24 mths  24 mths - 36 mths  36 mths - 48 mths  48 mths - 60 mths  60 mths - school age  Special

8. Residence and Gender: please provide the number of children living following arrangements.

	Dual Parents	Single Parent	Relative Guardian	Non-Relative Guardian	Other
Boys	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Girls	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

9. Religious Affiliation:

How many children have at least one parent/guardian an Adventist member?

How many children have neither parent/guardian an Adventist member?

How many children have both parents/guardians an Adventist member?

Religious affiliation unknown

How many ECEC students are now attending Adventist kindergarten?

**\* INSTRUCTIONS**

- Check those that most closely describe the services of your center. A Seventh-day Adventist Early Childhood Education and Care center is a purposefully organized entity hosted by a Seventh-day Adventist church or school and providing for the educational and custodial needs of young children who may range in age from birth through preschool, and before they enter formal elementary school, under the direction of trained personnel, and in accordance with PUCOE, ECEC policies, procedures, guidelines and relevant state regulations. In addition it may include programs for kindergarten and extended care for school age children and is a component of the educational system of the Pacific Union Conference.
- Breakdown of enrollment by contractual agreement. See enclosed census worksheet.
- Include all enrolled clients; fulltime and part-time.
- Provide a breakdown of religious affiliation, based on whether or not the child has at least one Adventist parent or guardian, or none.